

February 20, 2015

REGULAR MEETING MINUTES  
ILLINOIS CIVIL SERVICE COMMISSION  
February 20, 2015

I. CALL TO ORDER THE REGULAR OPEN MEETING AT 11:09 A.M. AT 160 NORTH LASALLE STREET, SUITE S-901, CHICAGO, ILLINOIS

II. PRESENT

Anita M. Cummings, Susan Moylan Krey, and Casey Urlacher, Commissioners; Daniel Stralka, Executive Director; Andrew Barris, Assistant Executive Director; Roneta Taylor (by telephone) and Mike Quinlan (by telephone), Illinois Department of Central Management Services; Lainie Krozel (by telephone), Illinois Department of Revenue; Suzanne Bond (by telephone) and John Thompson (by telephone), Illinois State Police; Beth Duesterhaus (by telephone), Administrative and Regulatory Shared Services Center; and Karey Wanless (by telephone), Public Safety Shared Services Center.

III. APPROVAL OF MINUTES OF REGULAR OPEN MEETING HELD JANUARY 16, 2015

**IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER CUMMINGS, AND THE MOTION ADOPTED 3-0 TO APPROVE THE MINUTES OF THE REGULAR OPEN MEETING HELD JANUARY 16, 2015.**

IV. PUBLIC COMMENT IN ACCORDANCE WITH THE OPEN MEETINGS ACT

At this time, in accordance with the Open Meetings Act and the Rules of the Civil Service Commission, Executive Director Daniel Stralka offered an opportunity for any person to address members of the Commission. Hearing no response, the meeting proceeded to the next agenda item.

V. EXEMPTIONS UNDER SECTION 4d(3) OF THE PERSONNEL CODE

**A. Report on Exempt Positions from Department of Central Management Services**

<u>Agency</u>	<u>Total Employees</u>	<u>Number of Exempt Positions</u>
Aging.....	123.....	18
Agriculture .....	327.....	20
Arts Council .....	17.....	2
Capitol Development Board.....	45.....	0
Central Management Services.....	1,369.....	115
Children and Family Services .....	2,609.....	49
Civil Service Commission.....	4.....	0
Commerce & Economic Opportunity.....	316.....	70
Commerce Commission .....	69.....	0
Corrections.....	10,807.....	99
Criminal Justice Authority .....	52.....	5
Deaf and Hard of Hearing Comm.....	7.....	1
Developmental Disabilities Council.....	9.....	1
Emergency Management Agency.....	79.....	5
Employment Security .....	1,231.....	32
Environmental Protection Agency.....	785.....	17
Financial & Professional Regulation.....	436.....	49
Gaming Board .....	158.....	6
Guardianship and Advocacy .....	105.....	8
Healthcare and Family Services .....	2,027.....	26
Historic Preservation Agency.....	151.....	14
Human Rights Commission.....	14.....	2
Human Rights Department.....	139.....	9
Human Services .....	12,263.....	75
Illinois Torture Inquiry Relief Commission .....	4.....	1
Independent Tax Tribunal .....	1.....	0
Insurance .....	234.....	16
Investment Board .....	4.....	2
Juvenile Justice.....	1,016.....	25
Labor.....	91.....	11
Labor Relations Board Educational.....	10.....	2
Labor Relations Board State.....	15.....	2
Law Enforcement Training & Standards Bd. ....	17.....	2
Lottery.....	126.....	7
Military Affairs .....	123.....	3
Natural Resources .....	1,160.....	31
Pollution Control Board .....	20.....	2
Prisoner Review Board.....	17.....	0
Property Tax Appeal Board.....	31.....	1
Public Health.....	1,132.....	42
Racing Board.....	2.....	1
Revenue.....	1,690.....	54
State Fire Marshal .....	127.....	12
State Police.....	1,078.....	7
State Police Merit Board .....	5.....	2
State Retirement Systems .....	94.....	3
Transportation .....	2,406.....	0
Veterans' Affairs.....	1,324.....	9
Workers' Compensation Commission.....	122.....	11
<b>TOTALS .....</b>	<b>43,991.....</b>	<b>869</b>

**B. Governing Rule – Section 1.142 Jurisdiction B Exemptions**

- a) The Civil Service Commission shall exercise its judgment when determining whether a position qualifies for exemption from Jurisdiction B under Section 4d(3) of the Personnel Code. The Commission will consider any or all of the following factors inherent in the position and any other factors deemed relevant to the request for exemption:
  - 1) The amount and scope of principal policy making authority;
  - 2) The amount and scope of principal policy administering authority;
  - 3) The amount of independent authority to represent the agency, board or commission to individuals, legislators, organizations or other agencies relative to programmatic responsibilities;
  - 4) The capability to bind the agency, board or commission to a course of action;
  - 5) The nature of the program for which the position has principal policy responsibility;
  - 6) The placement of the position on the organizational chart of the agency, board or commission;
  - 7) The mission, size and geographical scope of the organizational entity or program within the agency, board or commission to which the position is allocated or detailed.
- b) The Commission may, upon its own action after 30 days notice to the Director of Central Management Services or upon the recommendation of the Director of the Department of Central Management Services, rescind the exemption of any position that no longer meets the requirements for exemption set forth in subsection (a). However, rescission of an exemption shall be approved after the Commission has determined that an adequate level of managerial control exists in exempt status that will insure responsive and accountable administrative control of the programs of the agency, board or commission.
- c) For all positions currently exempt by action of the Commission, the Director of Central Management Services shall inform the Commission promptly in writing of all changes in essential functions, reporting structure, working title, work location, position title, position number or specialized knowledge, skills, abilities, licensure or certification.
- d) Prior to granting an exemption from Jurisdiction B under Section 4d(3) of the Personnel Code, the Commission will notify the incumbent of the position, if any, of its proposed action. The incumbent may appear at the Commission meeting at which action is to be taken and present objections to the exemption request.

(Source: Amended at 34 Ill. Reg. 3485, effective March 3, 2010)

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**C. Requests for 4d(3) Exemption**

Executive Director Daniel Stralka reported the following:

- As to Item C, the agency asked to withdraw this request.
- As to Item D, the agency asked to withdraw this request.
- As to Item E, this request was continued from last month and is for a Legislative Liaison position at the Illinois State Police, a position that reports to the sworn Chief of Governmental Affairs who reports to the Director. This position will be testifying at legislative hearings to advocate the State Police's position on proposed legislation affecting the agency as well as communicating with officials and staff of the General Assembly for this purpose. The reason for the continuance was concern over whether the new administration was supporting this request. The agency represented that it received affirmation on that so Staff recommended approval of this request. John Thompson, Illinois State Police, confirmed these representations and offered to respond to any questions.
- As to Item F1, this request is also from the Illinois State Police and is for a Chief Public Safety Policy Advisor, a position that reports to the Director. This position will have significant responsibilities in the formulation and implementation of all statewide public safety policies and initiatives for the agency. These responsibilities include representing the agency in collaborative initiatives with the authority to bind the agency to a course of action as well as strategic planning responsibilities. For these reasons, Staff recommended approval of this request. Suzanne Bond, Illinois State Police, confirmed these representations and offered to respond to any questions.
- As to Item F2, the agency asked that this request be continued to the March meeting as it needed additional time to respond to the Staff's lengthy concerns. Staff concurred with this request.

**IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER CUMMINGS, AND THE MOTION ADOPTED 3-0, TO ACCEPT THE WITHDRAWAL OF THE EXEMPTION REQUESTS FOR THE FOLLOWING POSITIONS:**

- C: Associate Director-Office of Adult Services and Basic Supports (Human Services)**
- D: Property Tax Division Manager (Revenue)**

**IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER CUMMINGS, AND THE MOTION ADOPTED 3-0, TO GRANT THE EXEMPTION REQUESTS FOR THE FOLLOWING POSITIONS:**

- E: Assistant Legislative Liaison (State Police)**
- F1: Chief Public Safety Policy Advisor (State Police)**

**IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER URLACHER, AND THE MOTION ADOPTED 3-0, TO CONTINUE TO MARCH 20, 2015 THE EXEMPTION REQUEST FOR THE FOLLOWING POSITION:**

**F2: Ethics and Government Corruption Advisor (State Police)**

**The following 4d(3) exemption requests were withdrawn on February 20, 2015:**

**C. Illinois Department of Human Services**

Position Number	40070-10-96-444-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Division of Family & Community Services
Functional Title	Associate Director-Office of Adult Services and Basic Supports
Incumbent	Vacant
Supervisor	Assistant Director, Division of Family & Community Services, who reports to the Director, Division of Family & Community Services, who in turn reports to the Secretary
Location	Cook County

**D. Illinois Department of Revenue**

Position Number	40070-25-83-100-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Taxpayer Services/Property Tax
Functional Title	Property Tax Division Manager
Incumbent	Vacant
Supervisor	Taxpayer Services Manager, who reports to the Director
Location	Sangamon County

**The following 4d(3) exemption requests were granted on February 20, 2015:**

**E. Illinois State Police**

Position Number	13851-21-00-700-30-02
Position Title	Executive 1
Bureau/Division	Office of the Director/Governmental Affairs
Functional Title	Assistant Legislative Liaison
Incumbent	Vacant
Supervisor	Chief, Governmental Affairs who reports to the Director
Location	Sangamon County

**F1. Illinois State Police**

Position Number	40070-21-00-000-00-02
Position Title	Senior Public Service Administrator
Bureau/Division	Director's Office
Functional Title	Chief Public Safety Policy Advisor
Incumbent	Vacant
Supervisor	Director
Location	Cook County

**The following 4d(3) exemption request was continued to March 20, 2015 on February 20, 2015:**

**F2. Illinois State Police**

Position Number	40070-21-00-000-60-01
Position Title	Senior Public Service Administrator
Bureau/Division	Director's Office
Functional Title	Ethics and Government Corruption Advisor
Incumbent	Vacant
Supervisor	First Deputy Director who reports to the Director
Location	Sangamon County

**G. Proposed Rescissions in accordance with Section 1.142(b) of the Rules of the Civil Service Commission**

Executive Director Stralka reported that there were six proposed rescissions that were continued from the Commission's November 21, 2014 meeting to today's meeting.

- As to Item G1, this is a Regional Client Manager for Central Management Services and was included for consideration simply due to the county change referenced at the November meeting. Central Management Services has now indicated that the position is vacant but will be making a county change which would address the Staff's concerns. Therefore, Staff recommended that this proposed rescission be continued to the May 2015 meeting.
- Executive Director Stralka then went on to address Items G5 and G6. He indicated that these are positions at the Illinois Historic Preservation Agency and Department of Revenue that were included due to extended vacancy. Both agencies indicated that they need additional time to ascertain the new administration's position with regard to filling these positions so Staff recommended continuing these proposed rescissions to the May 2015 meeting.

Lainie Krozel, Illinois Department of Revenue, agreed with this and informed the Commissioners that the agency continues to receive candidates for various positions. Commissioner Cummings inquired why the need to continue for three months instead of next month. Executive Director Stralka replied that the time

consuming nature of researching and addressing potential rescissions necessitates that the Staff address them on a quarterly basis only.

**IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER KREY, AND THE MOTION ADOPTED 3-0, TO CONTINUE TO MAY 15, 2015 THE PROPOSED RESCISSION FOR THE FOLLOWING POSITIONS:**

- G1: Central Management Services-Regional Client Manager (Central)**
- G5: Historic Preservation Agency-State Historian/Manager Research and Collections**
- G6: Revenue-Human Resources Director**

**The following proposed 4d(3) exemption rescissions were continued to May 15, 2015 on February 20, 2015:**

<b>Item</b>	<b>Position #</b>	<b>Agency</b>	<b>Functional Title</b>
G1	40070-37-60-010-06-01	Central Management Services	Regional Client Manager for Region 6 (Central)
G5	40070-48-52-000-00-01	Historic Preservation	State Historian / Manager, ALPLM Research & Collections
G6	40070-25-45-000-00-01	Revenue	Human Resources Director

- As to Item G3, this is a Legislative Liaison position at the Department of Corrections that was problematic because the incumbent did not appear to be performing the duties set forth in the position description. It was continued to allow additional investigation. The agency subsequently advised Staff that it had created a new position for the incumbent and was now in favor of the proposed rescission, but needed additional time to complete the process. They agreed on a course of action that the Commission could rescind the exemption with an effective date of March 20, 2015 to allow the agency to complete the appointment process. This would avoid the layoff of the incumbent. It should also be noted that the Staff interpreted the action by the agency of creating a new position as an admission that the incumbent was not performing the duties of the exempt legislative liaison position. It is of paramount concern to the Commission that employees in principal policy exempt positions perform the duties set forth in the position description that the Director of Central Management Services and the Commission relied on in approving the exemption request. When the system is subverted in this manner, it jeopardizes the ability of Central Management Services and the Commission to ensure proper employment of exempt positions.

Karey Wanless, Public Safety Shared Services, agreed and added that the agency was close to completing the incumbent's move and was only waiting for an epar approval. Commissioner Cummings inquired how this happened. Karey Wanless indicated she did not know but that it appears to have been going on since 1999. The agency is now taking steps to correct it. Commissioner Cummings replied that she is not only concerned about this position at the Department of

Corrections but whether this practice is going on at other agencies. Executive Director Stralka explained how the Auditor General’s 2010 Audit of Exempt Positions granted by the Civil Service Commission had included a recommendation that Central Management Services and the Civil Service Commission should work to monitor exempt positions so that the duties being performed are the same as those that warranted the approval of the exemption request. The Commission had started this process late in 2013 but it was interrupted upon the departure of the Commission’s fiscal officer in early 2014. It remains a priority once the fiscal officer position is resolved. Roneta Taylor acknowledged this initiative.

**IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER CUMMINGS, AND THE MOTION ADOPTED 3-0, TO RESCIND EFFECTIVE MARCH 20, 2015 THE 4D(3) EXEMPTION FOR THE FOLLOWING POSITION:**

**G3: Corrections-Legislative Liaison**

**The following 4d(3) exemption was rescinded effective March 20, 2015 on February 20, 2015:**

Item	Position #	Agency	Functional Title
G3	00502-29-01-700-51-01	Corrections	Legislative Liaison

- As to Item G4, this is a Policy and Outreach position at the Environmental Protection Agency. It was continued due to extended vacancy but the agency has now indicated that it is filled so Staff recommended denial of this proposed rescission.

**IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER CUMMINGS, AND THE MOTION ADOPTED 3-0, TO DENY THE PROPOSED RESCISSION FOR THE FOLLOWING POSITION:**

**G4: Environmental Protection Agency-Policy and Outreach (Upstate)**

**The following 4d(3) exemption rescission was denied on February 20, 2015:**

Item	Position #	Agency	Functional Title
G4	40070-46-30-200-00-01	Environmental Protection Agency	Policy and Outreach (Upstate)

VI. CLASS SPECIFICATIONS

**A. Governing Rule – Section 1.45 Classification Plan**

The Commission will review the class specifications requiring Commission approval under the Classification Plan and will approve those that meet the requirements of the Personnel Code and Personnel Rules and conform to the following accepted principles of position classification:

- a) The specifications are descriptive of the work being done or that will be done;
- b) Identifiable differentials are set forth among classes that are sufficiently significant to permit the assignment of individual positions to the appropriate class;
- c) Reasonable career promotional opportunities are provided;
- d) The specifications provide a reasonable and valid basis for selection screening by merit examinations;
- e) All requirements of the positions are consistent with classes similar in difficulty, complexity and nature of work.

**B. None submitted**

**IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER CUMMINGS, AND THE MOTION ADOPTED 3-0 TO DISAPPROVE ANY CLASS SPECIFICATIONS RECEIVED BY THE COMMISSION NOT CONTAINED IN THIS REPORT TO ALLOW ADEQUATE STUDY.**

VII. MOTION TO CLOSE A PORTION OF THE MEETING

**IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER CUMMINGS, AND BY ROLL CALL VOTE THE MOTION ADOPTED 4-0 TO CLOSE A PORTION OF THE MEETING PURSUANT TO SUBSECTIONS 2(c)(1), 2(c)(4), AND 2(c)(11) OF THE OPEN MEETINGS ACT.**

<b>FITZGERALD</b>		<b>CUMMINGS</b>	<b>YES</b>
<b>KREY</b>	<b>YES</b>	<b>URLACHER</b>	<b>YES</b>

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VIII. RECONVENE THE OPEN MEETING

Upon due and proper notice the regular open meeting of the Illinois Civil Service Commission was reconvened at 160 North LaSalle Street, Suite S-901, Chicago, Illinois at 11:49 a.m.

PRESENT

Anita M. Cummings, Susan Moylan Krey, and Casey Urlacher, Commissioners; Daniel Stralka, Executive Director; and Andrew Barris, Assistant Executive Director.

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- Commissioner Urlacher and Assistant Executive Director Barris reminded Executive Director Stralka that the Commission had yet to address Item G2. Executive Director Stralka then reported that Item G2 is a Regional Client Manager for the Department of Commerce and Economic Opportunity that has been vacant for an extended period of time. At the November 2014 meeting, the agency indicated that it concurred with the proposed rescission but the Commission continued it to allow the agency time to consult with the incoming administration. The agency has reiterated that it concurs with the proposed rescission so Staff recommended approval of the proposed rescission.

**IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER KREY, AND THE MOTION ADOPTED 3-0, TO RESCIND THE 4D(3) EXEMPTION FOR THE FOLLOWING POSITION:**

**G2: Commerce & Economic Opportunity-Regional Manager (West Central Region)**

**The following 4d(3) exemption was rescinded on February 20, 2015:**

<b>Item</b>	<b>Position #</b>	<b>Agency</b>	<b>Functional Title</b>
G2	40070-42-10-600-00-01	Commerce & Economic Opportunity	Regional Manager (West Central)

**IX. NON-MERIT APPOINTMENT REPORT**

The Personnel Code permits non-merit appointments for a limited period of time, i.e., emergency appointments shall not exceed 60 days and shall not be renewed, and positions shall not be filled on a temporary or provisional basis for more than six months out of any twelve-month period. Consecutive non-merit appointments are not violative of the Code; however, they do present a possible evasion of merit principles and should be monitored. Set forth below is the number of consecutive non-merit appointments made by each department.

<b>Agency</b>	<b>12/31/14</b>	<b>1/31/15</b>	<b>1/31/14</b>
Arts Council	2	<b>1</b>	0
Central Management Services	4	<b>1</b>	0
Children and Family Services	1	<b>3</b>	0
Healthcare and Family Services	5	<b>6</b>	0
Human Services	9	<b>7</b>	0
Insurance	1	<b>1</b>	0
Natural Resources	16	<b>9</b>	0
State Retirement Systems	1	<b>0</b>	0
Transportation	2	<b>3</b>	0
Veterans' Affairs	1	<b>0</b>	0
<b>Totals</b>	42	<b>31</b>	0

**X. PUBLICLY ANNOUNCED DECISIONS RESULTING FROM APPEALS**

**DA-14-15**

Employee	Daniel R. Stinnett	Appeal Date	9/23/14
Agency	Human Services	Decision Date	2/06/15
Type	Discharge	Proposal for Decision	90-day suspension plus the duration of the suspension pending discharge.
ALJ	Andrew Barris		

**IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER URLACHER, AND BY ROLL CALL VOTE OF 3-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE FOR A 90-DAY SUSPENSION PLUS THE DURATION OF HIS SUSPENSION PENDING DISCHARGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION DATED FEBRUARY 6, 2015.**

<b>FITZGERALD</b>		<b>CUMMINGS</b>	<b>YES</b>
<b>KREY</b>	<b>YES</b>	<b>URLACHER</b>	<b>YES</b>



IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER CUMMINGS, AND BY ROLL CALL VOTE OF 3-0 THE MOTION ADOPTED TO REJECT THE ADMINISTRATIVE LAW JUDGE'S PROPOSAL FOR DECISION. IT IS HEREBY DETERMINED THAT THE COMMISSION HAS JURISDICTION OVER THIS APPEAL BUT THE DIRECTOR OF CENTRAL MANAGEMENT SERVICES WAS NOT IN VIOLATION OF THE PERSONNEL CODE OR RULES FOR THE FAILURE TO APPOINT A GRIEVANCE COMMITTEE. IN ITS RESPONSE, THE RESPONDENT CITED *PARK SUPERINTENDENTS' PROFESSIONAL ASSOCIATION, ET AL., V. RYAN, ET AL.*, 319 ILL.APP.3D 751 (1<sup>ST</sup> DISTRICT 2001) IN WHICH THE APPELLATE COURT HELD THAT THE PARK SUPERINTENDENTS' PROFESSIONAL ASSOCIATION WAS NOT ENTITLED TO MANDAMUS RELIEF AFTER THE DIRECTOR OF CENTRAL MANAGEMENT SERVICES CHOSE NOT TO APPOINT A GRIEVANCE COMMITTEE FOR THE PLAINTIFF'S GRIEVANCES.

BASED UPON THE ABOVE CASE, IT IS A FINDING OF THE COMMISSION IN THIS RULE VIOLATION APPEAL THAT THE COMMISSION HAS JURISDICTION AND AUTHORITY TO DIRECT COMPLIANCE UNDER SECTION 10(9) OF THE PERSONNEL CODE REGARDING THE DISCRETION OF THE DIRECTOR OF CENTRAL MANAGEMENT SERVICES TO APPOINT A GRIEVANCE COMMITTEE UNDER SECTION 303.20 AND 303.30 OF THE PERSONNEL RULES BUT THE UNIQUE FACTUAL CIRCUMSTANCES OF THIS APPEAL INDICATE THAT THE DIRECTOR OF CENTRAL MANAGEMENT SERVICE'S USE OF THIS DISCRETION WAS NOT IN VIOLATION OF THE PERSONNEL CODE AND RULES. THE UNDERSIGNED HAVING FOUND NO VIOLATION OF THE PERSONNEL CODE OR PERSONNEL RULES, DENY THE APPEAL.

<b>FITZGERALD</b>		<b>CUMMINGS</b>	<b>YES</b>
<b>KREY</b>	<b>YES</b>	<b>URLACHER</b>	<b>YES</b>

**DR-49-14**

Employee	Kara Restagno	Appeal Date	6/20/14
Agency	Human Services	Decision Date	1/27/15
Appeal Type	Declaratory Ruling	Proposal for Declaratory Ruling	State agencies can correct a salary amount if an employee is mistakenly overpaid. There is no evidence that the agency misapplied the Personnel Code or Rules.
ALJ	Andrew Barris		

IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER KREY, AND BY ROLL CALL VOTE OF 3-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECLARATORY RULING OF THE ADMINISTRATIVE LAW JUDGE THAT STATE AGENCIES



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- Statements of Economic Interest are being mailed on March 16, 2015. The original forms must be turned in to him for review as Ethics Officer before they are filed. He suggested bringing the completed forms to the Commission's March or April meeting.
- The General Assembly has scheduled the Commission's fiscal year 2016 appropriation hearings for March 18 in the House and March 26 in the Senate.
- A meeting with Central Management Services has been set for next month at which Staff will be addressing a number of outstanding technical issues affecting the administration of the Personnel Code and Rules.

XIII. ANNOUNCEMENT OF NEXT MEETING

Announcement was made of the next regular open meeting to be held Friday, March 20, 2015 at 11:00 a.m. in the Commission's Chicago office.

XIV. MOTION TO ADJOURN

**IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER KREY, AND THE MOTION ADOPTED 3-0 TO ADJOURN THE MEETING AT 11:55 A.M.**